



BALTIMORE COUNTY LODGE NO. 4  
**FRATERNAL ORDER OF POLICE**

INCORPORATED

CORPORATE OFFICES • 9304 HARFORD ROAD • BALTIMORE, MARYLAND 21234  
(410) 668-0004 • (410) 668-0046 • FAX (410) 668-8126  
[www.foplodge4.org](http://www.foplodge4.org)

DAVID J. FOLDERAUER  
LODGE PRESIDENT

DONNA M. PATTERSON  
LODGE SECRETARY

October 1, 2023

Dear Scholarship Applicant:

Thank you for your interest in applying for the FALLEN HEROES Memorial Scholarships. The Baltimore County Fraternal Order of Police will award scholarships in the names of the fallen heroes of the Baltimore County Police Department. Scholarships are awarded based upon financial need *and/or* academic achievement.

The enclosed application for the scholarships **shall be completed and returned in person or by USPS mail** to the Scholarship Committee, 9304 Harford Road, Baltimore, MD 21234. The deadline to file the application for consideration for the Fall, 2024/Spring, 2025 awards is **March 1, 2024**.

Pages 1, 2 and 3 of the Application Instructions, SECTIONS 1 through 11, provide all of the necessary information you will need to determine your eligibility for consideration under the scholarship requirements. Should you desire more information, email [scholarshipcommittee@foplodge4.org](mailto:scholarshipcommittee@foplodge4.org).

Complete the application in its entirety (No. 1 through No. 25) and enclose all materials required under SECTION 3, including required signatures. All financial records will be for tax year 2023. The application should either be typewritten or hand-printed legibly. **Be sure to attach a recent photo and a copy of your most recent official grade transcript.**

All applicants will receive notification upon completion of the first phase of the process. If you are selected as a finalist, you will be notified of your personal interview date. Decisions of the Scholarship Committee are final.

Very truly yours,

FALLEN HEROES MEMORIAL  
SCHOLARSHIP COMMITTEE

**Baltimore County Fallen Heroes**

Officer Edward Kuznar (1969)  
Officer Charles Huckeba (1977)  
Officer Samuel Snyder (1983)  
Officer Robert Zimmerman (1986)  
Sergeant Bruce Prothero (2000)

Officer John Stem (2000)  
Sergeant Mark Parry (2002)  
Lieutenant Michael Howe (2008)  
Officer Jason Schneider (2013)  
Officer Amy Caprio (2018)

/nes  
Enclosures:

(REV. 9/26/23)  
(SCHOINFO.LTR)

REPRESENTING THE PROFESSIONAL POLICE OFFICERS OF BALTIMORE COUNTY





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October 1, 2023

## **“FALLEN HEROES” MEMORIAL SCHOLARSHIPS AWARD**

Honoring Our Fallen Brothers and Sister

- CHARLES A. HUCKEBA – SAMUEL L. SNYDER – ROBERT W. ZIMMERMAN –  
- EDWARD KUZNAR – BRUCE A. PROTHERO – JOHN W. STEM, SR. –
- MARK F. PARRY – MICHAEL P. HOWE – JASON L. SCHNEIDER – AMY S. CAPRIO

### **APPLICATION INSTRUCTIONS**

**SECTION 1:** Baltimore County Lodge No. 4 of the Fraternal Order of Police, Inc., will award annually to *qualified* children of current “Active” or “Retired” (including deceased) members of Baltimore County Lodge No. 4, college scholarships up to and including a maximum of \$3,000.00 each. The awards will be made on a competitive basis.

**SECTION 2:** Eligibility:

- A. The child, including an adopted child, step-child or legally court-appointed ward, who is a citizen of the United States of America, is eligible to apply for the “Fallen Heroes” Memorial Scholarships, provided the applicant’s parent or guardian shall have been a member in good standing of Baltimore County Lodge No. 4 for at least one (1) full year prior to the date of application for the scholarships.
- B. Definition: For purposes of this section, a “member in good standing” is a member, either current “Active” or “Retired” (including deceased) whose dues have been paid up and/or have not been in arrears for at least one (1) full year (if current “Active” or “Retired” member) or whose dues were paid up and/or were not in arrears for at least one (1) full year prior to death (if deceased member) prior to the date of application for scholarships. A *qualified* son or daughter will be listed as a *dependent* on the member’s Federal Tax form.

**SECTION 3:** Application:

- A. Applications must be submitted by the first day of March in each calendar year, preceding the Fall enrollment. Forms may be obtained in person at: Baltimore County Lodge No. 4 of the Fraternal Order of Police, Inc., 9304 Harford Road, Baltimore, MD 21234 during normal business hours, or via e-mail: [scholarshipcommittee@foplodge4.org](mailto:scholarshipcommittee@foplodge4.org), after October 1st of each calendar year.



- B. In addition to the completed application, the following material will be required (mandatory) for consideration:
- (1) Official high school transcript for graduating high school seniors.
  - (2) Complete/up-to-date college transcript for applicants currently attending college.
  - (3) Recent photograph of applicant. (Will not be returned).
  - (4) A 250-word essay will be submitted by the applicant to identify why they believe they are worthy of this scholarship, what community/school activities they are involved in and what they anticipate will be their goals.
- C. The completed application, and other pertinent material listed above, are to be forwarded to the Scholarship Committee by the applicant. All material submitted will be retained by the committee. ANY INCOMPLETE APPLICATION, APPLICATION RECEIVED AFTER March 1<sup>ST</sup>, APPLICATION RETURNED BY EMAIL, OR IF THE REQUIRED ITEMS ARE NOT INCLUDED, WILL BE DISQUALIFIED FROM FURTHER CONSIDERATION.

SPECIAL NOTE: In ALL cases, regardless of the level of financial independence of the applicant, the member MUST disclose the information required in the CONFIDENTIAL financial statement of the member, page -3-, Sections 23 through 25. Failure to provide *accurate* information as *requested by the application submission date* will disqualify the application *and/or* applicant. In the event, Federal Tax Return has not been completed by March 1, 2024 ~ estimated income for 2023 should be reported in Sections 23 through 24.

SECTION 4: Selection of Candidates/Finalists:

- A. Candidates currently in college as full-time students should furnish transcripts of their most recent semester grades, along with recommendations from the instructors of their college or university. (High school transcripts are not required for candidates currently admitted to accredited colleges or universities.) ALL applicants will be full-time college students. Transcripts may be obtained from the Internet (official college transcript not required).
- B. On the basis of high school and college records, the Scholarship Committee will review the credentials of the candidates and determine finalists. Scholarship awards will be made on the basis of scholastic performance, character, leadership, ambition, soundness of plan and relative financial need.
- C. A personal interview by the Scholarship Committee with those applicants selected as finalists and their parent(s) or guardian(s) will be required. Not all applicants are selected as finalists, however. *A copy of the 2023-year I.R.S. Form #1040 will also be required at the time of the personal interview, and will not be returned.* Failure to do so may *disqualify* the candidate.
- D. Should the winners be the recipients of a scholarship or scholarships from another source, this fact in and of itself will not disqualify him or her from the scholarship awards. However, that fact will be considered prior to making the awards.

SECTION 5: Selection of a College or University:

- A. Scholarship awards will be up to a maximum of \$3,000.00 each, will be awarded for the year and will be paid directly to the educational institution of the winners' choice. If the school is organized on the semester plan, then the money will be paid prior to each semester, unless the applicant elects to apply the full award amount to the first semester's costs.
- B. Tuition costs. Should the total educational cost as billed by the educational institution be less than \$3,000.00 per year, then the educational cost required and billed will be the amount of the scholarship awarded and paid. Monies awarded to each finalist must be expended prior to the end of the academic year for which the application was filed.
- C. The Scholarship Committee may split any award among the finalists in the amounts that the committee deems appropriate.

SECTION 6: Obligation of the Scholarship Winners:

When accepting the benefits of the scholarship award, or following their graduation, the winners of these scholarships will in no way be obligated to Baltimore County Lodge No. 4 or the Fraternal Order of Police. However, it is expected that the winners will attend and remain in the schools of their choice during the semesters of the award. Should they leave these schools; the scholarships will be terminated, unless their transfers to other accredited institutions are approved by the Scholarship Committee for purposes of continuing remaining award payments.

SECTION 7: Military Service:

Should a recipient be called to active military service, they will remain eligible for any unused portion of the scholarship awarded.

SECTION 8: All information furnished to the Scholarship Committee by the applicant, parents/guardians, or schools, will be held in the strictest confidence by the committee.

SECTION 9: Any statements submitted for consideration or made during interview and found to be false will automatically and *permanently* disqualify any applicant from any further consideration for the scholarship awards.

SECTION 10: ALL completed applications and required material **SHALL be mailed or hand-delivered** to the following address:

Scholarship Committee  
9304 Harford Road  
Baltimore, MD 21234

SECTION 11: Any of the foregoing sections may be repealed, amended, or deleted by the Scholarship Committee, with the consent of the Executive Board of Directors of Baltimore County Lodge No. 4 of the Fraternal Order of Police, Inc.

(REV. 09/26/23)  
(SCHOINST.LTR)

**"FALLEN HEROES" MEMORIAL SCHOLARSHIP AWARDS**

Sponsored by Baltimore County Lodge No. 4 of  
The Fraternal Order of Police, Incorporated  
Scholarships Committee  
9304 Harford Road  
Baltimore, MD 21234

Attach Recent  
Photo Here.  
Application will not  
be processed  
without  
photograph.

**CONTROL #:** \_\_\_\_\_

1. **DATE:** \_\_\_\_\_

2. **APPLICANT'S NAME:** \_\_\_\_\_ **3. D.O.B.:** \_\_\_\_\_  
(Last, First, Middle)

4. **ADDRESS:** \_\_\_\_\_  
(Street Number and Name)  
\_\_\_\_\_  
(City and State) (Zip Code)

5. **APPLICANT'S PHONE NUMBER:** (\_\_\_\_\_) \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

6. **NAMES OF APPLICANT'S PARENTS** \_\_\_\_\_

7. **NAME OF F.O.P. MEMBER** \_\_\_\_\_  
(Last, First Middle)

8. **AGE:** \_\_\_\_\_

10. **EMAIL:** \_\_\_\_\_

9. (If deceased give date of death: \_\_\_\_\_)

11. **ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

12. **BEST PHONE NUMBER:** (\_\_\_\_\_) \_\_\_\_\_

13. **NAME OF MEMBER'S SPOUSE:** \_\_\_\_\_  
(Last, First, Middle)

14. **AGE:** \_\_\_\_\_

15. (If deceased give date of death: \_\_\_\_\_)

16. **FAMILY COMPOSITION** (Give names, relationships & ages. Addresses, if not Number 11):

	(Name)	(Relationship)	(Age)	(Address)
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____
d.	_____	_____	_____	_____
e.	_____	_____	_____	_____
f.	_____	_____	_____	_____

17. HIGH SCHOOL graduated from (or G.E.D. Certificate No.) \_\_\_\_\_

(Name of High School)	(Month & Year of Graduation)
(Course of Study in High School)	Grade Average at Graduation or at time of this application

18. I hereby make application to Baltimore County Lodge No. 4 of the Fraternal Order of Police, Inc. for the purpose of securing financial assistance for (check one)  College Training  Vocational Training as a \_\_\_\_\_ (No. of years) year student in the \_\_\_\_\_ at \_\_\_\_\_ (Name or Type of Course) (Name of Educational Institution, if known at this time)

19. Name of COLLEGE/UNIVERSITY if currently enrolled \_\_\_\_\_

20. I will be able to meet the following requirements:

- a. High School Seniors only will obtain an official transcript of my school records (sealed and unopened);
- b. discuss my family and personal circumstances in order to clarify my need for financial assistance and work out a detailed budget of expenses and resources;
- c. obtain written references from schools (teachers, guidance counselor, principal) and/or employers describing my scholastic and/or employment qualifications;
- d. show proof of parent(s) being either a current, retired (including deceased) member of Baltimore County Lodge No. 4 of the Fraternal Order of Police, Inc.
- e. ALL REQUIRED DOCUMENTATION MUST BE RECEIVED AT F.O.P. LODGE No. 4 BY THE DATE DUE FOR APPLICATION SUBMITTAL AS ANNOUNCED IN ACCOMPANYING LETTER AND INSTRUCTIONS.

21. SIGNATURE OF APPLICANT: \_\_\_\_\_

\*\*\*\*\*

**THE FOLLOWING INFORMATION IS TO BE PROVIDED BY THE F.O.P. MEMBER ONLY**

**CONFIDENTIAL**

**22. STATEMENT OF FINANCIAL NEED AND RESOURCES**

**LIST BELOW THE F.O.P. MEMBER AND TAX DEPENDENTS ONLY AS FILED ON THE MEMBER'S 2023 I.R.S. FORM 1040:**

Name	Relationship	Extent of Support (Total, Partial, %age)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CONFIDENTIAL**

**23. MEMBER'S CURRENT/PREVIOUS DUTY ASSIGNMENT, ID#, RANK \_\_\_\_\_**

- 24a. TOTAL 2023 WAGES: \$ \_\_\_\_\_
- 24b. ALL PENSIONS/SSI/DISABILITY: \$ \_\_\_\_\_ (If Applicable)
- 24c. ANNUAL DEFERRED COMP DEDUCTION: \$ \_\_\_\_\_ (If Applicable)
- 24d. ADJUSTED GROSS INCOME (IRS 1040): \$ \_\_\_\_\_
- 24e. CURRENT ANNUAL SALARY PER FOP MEMORANDUM: \$ \_\_\_\_\_ (If Applicable)

**24. MEMBER'S SPOUSE OCCUPATION: \_\_\_\_\_**

- 25a. TOTAL 2023 WAGES: \$ \_\_\_\_\_
- 25b. ALL PENSIONS/SSI/DISABILITY: \$ \_\_\_\_\_ (If Applicable)
- 25c. ANNUAL DEFERRED COMP DEDUCTION: \$ \_\_\_\_\_ (If Applicable)
- 25d. ADJUSTED GROSS INCOME (IRS 1040): \$ \_\_\_\_\_
- 25e. CURRENT ANNUAL SALARY PER FOP MEMORANDUM: \$ \_\_\_\_\_ (If Applicable)

**25. The above financial information is true and accurate to the best of my knowledge and belief;**

**SIGNATURE OF MEMBER: \_\_\_\_\_**  
(Or surviving parent if member is deceased)