

# Instructions for the Lodge 4 App

- On the **Google Play Store** (Android) or **App Store** (Apple)
- Search for and Download the “**NFOP App**”
- Open the App and select “Sign Up”
- Enter your Personal email address (gmail, yahoo, etc.) NO Department email addresses
- Create a password.
- On the next screen, populate all required (\*) fields.

- o Lodge State = Maryland
- o Lodge Name = Lodge 4 Baltimore County
- o Lodge Number = 004
- o Membership Number = the number on the back of your National ID card

This was just mailed out in December

If you can't find it, call the Lodge and we can track it down for you

- Enter all required info and click “Sign Up”, your info will be verified by Clowder/National.
- You'll be automatically assigned to the Lodge 4 App as “Pending” until we can mark you approved.
- You don't need to allow Location Services, but we recommend accepting Push Notifications, so that you'll know you have something to read in the App.
- When you receive a notification from the App, open it. Newer posts and info show at the top of the feed.
- To see the info specific to Lodge 4, select the “My Groups” button toward the top of the page.
- Next, select MD004 and tap the check mark at the top of the page and hit the check mark at the top of the page. This will limit what you see during this session to just the Lodge 4 posts.

You can view all of the National Lodge posts, at any time, by selecting “All Users – National FOP”, but selecting MD004 keeps it easier to find our specific info.

**Android Users:** To see additional features, tap on the three small lines on the left side, toward the top of the page. This will show you a host of other options.

**Apple Users:** To see additional features, on the first page of the App, tap on the “More” field at the right side, at the bottom of the page. This will show you a host of other options.